

**School Improvement Plan for the 2009-12 Planning Cycle
Local Education Agency Safe Schools Plan**

LEA: Union County Public Schools

School: Western Union Elementary

Goal Established by the State Board of Education: Globally Competitive Students 21st Century Professionals

Healthy, Responsible Students Leadership for Innovation 21st Century Systems

Safe Schools Goals and Measurable Objectives	Implementation Strategies (include baseline data for each strategy)	Evaluation Measures (outcomes)	Timelines	Person(s) Responsible	Professional Development	Resources Required/ Budgeted
<p>SAFE SCHOOL GOAL 1. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.</p> <p>SAFE SCHOOL OBJECTIVES: 1.1 Increase in the knowledge of participants in decision-making, problem solving, resistance to peer pressure, and other life skills to advance academic performance using scientific and research based drug and alcohol programs for students K-12 that address legal, social, and health consequences of use.</p> <p>1.2 Improvement in observable behavior through program participants in</p>	<p>1.1.1 NC Healthy Living Standard curriculum; LifeSkills Training curriculum and materials 6th-8th; Drug Education (Insight) classes (includes parent component); SRO classroom programs; character education programs emphasizing good character traits, ex. "Open Dream Ensemble" presented by Union County Arts Council; Film Clips for Character Education in-class presentations; SAVE (Survivors and Victims of Tobacco Empowerment) speakers; NC Character Education Information Handbook and Guide II for Support and Implementation of the Student Citizen Act of 2001 system-wide; student led groups (TRU, SAAD, SADD, SAVE) to provide peer prevention efforts; Alcohol Beverage Control (ABC) alcohol awareness and prevent underage drinking programs</p> <p>1.2.1 Training in conflict resolution; behavior management; nonviolent crisis intervention; bullying education for staff and students using</p>	<p>1.1.1 Programs monitored at end of each session with comparisons of pre/post surveys to measure the knowledge of students. SADFS bi-annual Drug and Safety Survey will be used to evaluate percentage decreases in drug, alcohol, and tobacco use and perceived use and acceptance levels among peers. Drug infraction report will be used to measure percentage of incidents throughout the year. Hold focus groups of teachers piloting LifeSkills Training materials and curriculum in eight middle/high schools at beginning of second semester for feedback on successes and improvements needed. Track curriculum use through electronic survey twice per year. To be measured with informal and formal assessments completed with both teachers and students. Reduction of tobacco, alcohol, and other drug use incidents by 10%.</p> <p>1.2.1 Behavior checklist that teachers provide at beginning and end of school year will help evaluate the</p>	<p>July 2009 - June 2012</p> <p>July 2009 - June 2012</p>	<p>SADFS Coordinator; classroom teachers</p> <p>SADFS Coordinator; K-12</p>	<p>LifeSkills Training (LST) curriculum training for health education teachers. This training will enable teachers to continue delivering instruction of LST program in 6th-8th grades (Level 2/3).</p> <p>Bullying prevention training for elementary, middle, and high</p>	<p>\$ 28,000.00</p> <p>\$ 17,000.00</p>

<p>character education, anti-bullying and harassment, conflict management, and refusal skills training to promote a safe and orderly school environment.</p>	<p>Teaching Tolerance, Stop Bullying Now Campaign, Olweus Bullying Prevention Program, and Situational Bullying Prevention Framework Model; I-Safe internet safety; all school Positive Behavioral Support (PBS); Film Clips in Education; LifeSkills Training Curriculum Levels 1, 2, and 3 (6th-8th grades) – 3rd year of pilot project</p>	<p>perceived classroom management and feel, based on the first day and last day. Track use of materials, teacher comfort level, and classroom responsiveness to the programming through electronic survey process (pre- and post-year). The evaluations will be done based on individual classroom and school participation. DTrak and NC WISE data reports will be used to evaluate and compare numbers of incidents among schools who have noted active participation in a formal program and those who have not. Evaluation will be done to determine monthly, as well as yearly, overall types of reported behavior issues and frequency. Comparison will be made from previous year and with current year stats. Reduction in office referrals for bullying, fights, and other safety incidents by 10% of current data.</p>		<p>classroom teachers; K-9 school counselors</p>	<p>school administrators and staff – Fighting the Bullying Battle: Introduction to Bullying Prevention; Olweus Bullying Prevention Program. Bullying awareness and prevention training for after-school program staff – literacy-based character education; Don't Laugh at Me; Stop Bullying Now</p>	
<p>1.3 Increase in parental knowledge and awareness.</p>	<p>1.3.1 Creation of overall awareness campaign to target parents and community through UCPS Safe and Drug Free Schools web site; contribute current articles and prevention messages in parent newsletters, school newspapers, and PTO flyers; community and parent forums to provide current assessment results on drug, alcohol, tobacco, and safety issues to gain support with awareness and prevention efforts; 6th and 9th grade parent/student orientations; PTO meetings; other parent communication networks, i.e., local newspaper ads and brochures that include relevant local current drug trends and prevention efforts; ABC presentations "Teach Your Parents Well."</p>	<p>1.3.1 UCPS safe schools assessment conducted yearly by district. Evaluate perceptions at individual school level and as a whole to determine parents' understanding, awareness, and knowledge by responses to alcohol, drug, tobacco, and other safety concerns noted on the assessment. Measurement of web site use will be used to determine effectiveness of site and information provided. Hold parent focus groups throughout year to collect feedback on successes and suggested improvements with prevention efforts. Advertise parent and community forums, workshops, trainings, orientations, and other prevention efforts in local and school newspapers, television, flyers, posters, and internet web site. Response to our efforts will be informally assessed by noting the attendance and/or interest that is drawn using this venue. Measure by student, parent, and staff surveys with at least an 80% positive response.</p>	<p>July 2009 - June 2012</p>	<p>SADFS Coordinator; Tobacco Prevention Coordinator; Safe and Drug Free Community Partnership members</p>		<p>\$ 7,000.00</p>

<p>1.4 At least twice a year, the LEA provides appropriate professional development clearly matched to the goals of the Alternative Education/ Safe Schools Plan.</p>	<p>1.4.1 Speakers and materials on youth substance use trends, local law enforcement, gang awareness, local teen substance use survey results, tobacco education, community resources, etc.</p>	<p>1.4.1 Agendas, sign-in sheets, and participant evaluations from each training session</p>	<p>Ongoing</p>	<p>SADFS Coordinator</p>	<p>Drug awareness/ prevention training for beginning and new-to-district staff offered multiple times per school year.</p>	<p>\$ 5,000.00</p>
<p>1.5 Local board of education policies and procedures support the goals and objectives of SADFS programs by prohibiting the use of tobacco, alcohol and other drugs, violence, discrimination, bullying, harassment, weapons and gangs on school property; by defining consequences for misbehavior, and by supporting programs, services, and activities that promote and reward positive behavior and academic achievement.</p>	<p>1.5.1 Board policy reviewed and revised on regularly scheduled basis to keep current and relevant policies in place.</p> <p>1.5.2 Codes of Conduct for students and school personnel are reviewed on an annual basis and needed changes or additions are made on an as-needed basis. Consequences for violation of the Code of Conduct are age appropriate and applied in a fair and equitable manner.</p>	<p>1.5.1 Board policy posted on UCPS web site.</p> <p>1.5.2 USDDC data from each school are reviewed by Central Services personnel and confirms that Federal, State, and local laws, policies, and procedures are being properly interpreted and adhered to by school personnel. Discrepancies in reporting disciplinary data are corrected within 48 hours of the report being received by Central Services.</p>	<p>Ongoing</p> <p>July 2009 - June 2012</p>	<p>Associate Superintendent; Board of Education</p> <p>School principals; SADFS Coordinator</p>		
<p>1.6 Human, financial, and community resources will be aligned to support the implementation of programs that promote character development and address issues including anti-bullying and substance-free lifestyle.</p>	<p>1.6.1 Every learning environment will be conducive to student success as indicated by student, parent, and staff surveys with at least an 80% positive response.</p>	<p>1.6.1 Parent, student, and teacher surveys</p>	<p>Spring</p>	<p>Director of Testing and Pupil Services; school-based administration</p>		
<p>1.7 Tactical site survey criteria for evaluation of facilities will be utilized to analyze student safety and security.</p>	<p>1.7.1 Each school will complete a tactical site survey to assess security needs of the school. The maintenance department and law enforcement will also complete tactical site surveys at each school. The three different views give us an opportunity to look at the safety at each school in a different way. The tactical site survey data will be reviewed by the Associate Superintendent of Building Operations, the Executive Director of Facilities, and the Safety and Security Director. The data will be used to analyze student safety and security. It will also be used to strengthen safety and security on all Union County Public Schools' campuses. The data will</p>	<p>1.7.1 Input from school-based administration, informal observations, review of yearly tactical site surveys.</p>	<p>July 2009 - June 2012</p>	<p>Associate Superintendent; Principal; SRO; Director of Safety and Security; SADFS Coordinator</p>		

<p>1.8 100% of schools will conduct annual surveys with a representative sample of teachers, students, parents, and staff members regarding their perception of school climate and safety issues.</p> <p>1.9 The LEA will review and update, on an annual basis, a management system designed to prepare for crisis readiness and intervention relative to emergency situations (e.g. threat of terrorism, hazardous weather conditions, riots, violent assaults, intruders, fires, bomb threats, etc.). The plan will include strategies for handling psychological and emotional trauma associated with a crisis or other safety concern that impacts students, staff, and the community.</p> <p>1.10 Alternative learning programs are available for 100% of students referred for academic remediation, or for in-school (ISS) and out-of-school suspension (OSS). Referral procedures and policies for returning the student to his/her home school have been approved by the local board of education and are available to staff, students, and parents.</p>	<p>also be incorporated with the Comprehensive Facilities Study to give deeper insight into safety and security needs at each campus.</p> <p>1.8.1 Parent, teacher, and student surveys with at least an 80% positive response.</p> <p>Baseline: Students – 75.8% Teachers – 83.4% Parents – 92.8%</p> <p>1.9.1 Critical Incident Response Kit (CIRK)</p> <p>1.10.1 Drug Education (Insight) Class</p> <p>1.10.2 South Providence Alternative School</p> <p>1.10.3 ALTS (Alternatives to Long-Term Suspension)</p>	<p>1.8.1 Assessment of survey instrument and monthly UCPS Safety Committee meeting.</p> <p>1.9.1 Review and inspection of CIRK. Updates made as needed.</p> <p>1.10.1 Student input and assessment of monthly DTrak incident report</p> <p>1.10.2 Evaluate student achievement through behavior and academic performance using teacher evaluations and report cards.</p> <p>1.10.3 Student progress is monitored regularly to ensure completion of required courses. Student is able to earn back OSS days to stay on track for gradation.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Director of Safety and Security; Director of Testing and Pupil Services</p> <p>Director of Safety and Security; Principal; SRO</p>		
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<p>1.11 Schools will be designed or modified to provide for the safety and security of students.</p>	<p>1.11.1 The Union County Public Schools Planning Department has completed a comprehensive facilities study of every school in the system. One of the line item priorities is life safety/security issues that need to be addressed at each school. The comprehensive facilities study was compiled after meetings were held with school-based personnel, planning department personnel, safety and security input, and architects. The majority of the departments involved in the comprehensive facilities study received crime prevention through environmental design (CPTED) training before assisting with the completion of this study. The training was conducted by the North Carolina Department of Crime Control and Public Safety. The class consisted of classroom time and looking at buildings to determine safety and security needs. The comprehensive facilities study will be used in coordination with the tactical site survey to look at each school's safety and security needs.</p> <p>1.11.2 Security doors have been added at several schools. The security doors divert visitors to the office and do not allow direct access to the student learning areas. The security doors help schools implement the school system's policy of having visitors check in at the office before entering the school building.</p> <p>1.11.3 Camera (surveillance) systems are being upgraded to provide better coverage of Union County Public Schools' campuses. Camera (surveillance) systems will now consist of 16 cameras at elementary schools, 32 cameras at middle schools, and 48 cameras at high schools. If more cameras are needed to provide proper surveillance of a school campus, the needs will be assessed by school administration, safety and security, and maintenance. Placement of cameras on a school campus is determined after input is given by school-based administration, safety and security, and maintenance. Consideration is first given to student safety, employee safety, and areas where criminal behavior commonly occurs.</p> <p>1.11.4 Access management systems have been added at several schools. Union County Public Schools</p>	<p>1.11.1 Ten-year facility assessment plan per state requirements.</p> <p>1.11.2 Assessment of tactical site survey and comprehensive facilities study to determine needs.</p> <p>1.11.3 UCPS plan developed to place a specific number of cameras at each school level.</p> <p>1.11.4 Assessment of tactical site survey and comprehensive facilities study to</p>	<p>Every five years</p> <p>Ongoing as budget allows</p> <p>Yearly onsite assessment of needs.</p> <p>Ongoing as budget</p>	<p>Assistant Director of Planning</p> <p>Assoc. Supt.; Dir. of Safety and Security; Ass't. Dir. of Planning; Ass't. Dir. of Maintenance; Principal</p> <p>Associate Superintendent; Director of Safety and Security; Assistant Director of Planning; Assistant Director of Maintenance; Principal</p> <p>Associate Superinten-</p>		
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<p>1.12 Practices which lead to the development of responsible student habits resulting in healthy bodies and lifestyles will be promoted.</p>	<p>has started the process of issuing HID (proxy) cards to all employees. The HID cards are one component of the access management system and are used to access the school buildings. The HID cards are used in coordination with the keyless entry systems that are installed on the exterior of the buildings. The access management systems give schools the ability to keep doors locked at all times, but still allows access to staff members that work at specific schools. Keeping doors locked provides students with more security from a visitor that should not be in the school building.</p> <p>1.11.5 An internet-based program that allows law enforcement, fire, and EMS to access school floor plans, aerial photographs of schools, and employee directories is being completed. This program will assist law enforcement with quicker response times. It will also provide valuable information to 911 communications and officers when they arrive at the school building. Plans are in place to add camera (surveillance systems) to this internet-based program. This will help emergency services personnel access situations before and during the response to the event.</p> <p>1.12.1 UCPS follows the North Carolina Standard Course of Study for Health and Physical Education, covering the following strands using the Healthful Living Curriculum:</p> <ul style="list-style-type: none"> ▪ Mental and emotional health ▪ Personal and consumer health ▪ Interpersonal communication and relationships ▪ Nutrition and weight management ▪ Substance abuse prevention ▪ Movement forms ▪ Fitness and sport literacy ▪ Healthful lifestyles ▪ Health-related fitness ▪ Appreciation for diversity/social responsibility 	<p>determine needs.</p> <p>1.11.5 Improved response times to incidents by emergency personnel.</p> <p>1.12.1 Informal and formal assessments completed by both students and teachers.</p>	<p>allows</p>	<p>dent; Director of Safety and Security; Assistant Director of Planning; Assistant Director of Maintenance; Principal</p> <p>Assoc. Supt.; Director of Safety and Security; Assistant Director of Maintenance; Exec. Dir. of Media/ Technology; Principal</p> <p>K-12 classroom teachers</p>		
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